

INFORMATION AND CONSENT

According to the regulations on the protection of individuals and other subjects with regard to the processing of personal data, the Fondazione Università di Mantova, as Data Controller, must provide further information regarding the use of personal data.

The following information notice refers to the processing of the personal data You provided, or which have been otherwise acquired in observance of the current regulations, and which are related or associated to statutory purposes and/or serve as a means to achieve statutory purposes or "to pursue of the community's general interest towards human enhancement and the social integration of citizens" (L. 381/91, Art. 1).

The current regulation, Legislative Decree 196/2003 and subsequent amendments and supplements, regards the protection of individuals and other subjects with regard to the processing of personal data, and allows the processing of the data that are necessary in order to perform contract or statutory obligations.

Your personal data will be processed, within the abovementioned limits, fairly and lawfully, according to the principle of transparency and protection of Your privacy and rights.

This regulation comprises a special provision regarding the processing of "sensitive data", which include data that allow the disclosure of racial and ethnic origin, the religious belief, philosophical or other beliefs, political opinions, membership of parties, trade unions, associations or organisations of a religious, philosophical, political or trade-unionist character, as well as data disclosing health and sex life.

These sensitive data, subject to the Autorità Garante's authorization (Data Protection Authority), may only be processed with the data subject's written consent after he/she has been provided with a suitable information notice. Therefore, to that end, we provide the following necessary information.

**SENSITIVE DATA**

The processing of Your data may concern, though not thoroughly, the following sensitive data:

data that allow the disclosure of health, provided directly by the data subject or collected through medical documents or by means of medical examinations or tests.

**PURPOSES OF THE PROCESSING**

The processing of Your personal data has the following purposes:

- Job placement;
- List for businesses;
- Consultation of graduation theses;
- Statistical data;
- Postgraduate courses;
- To draw up statements, records, forms, and other documents required by the law, regulations, ministerial circulars concerning socio-medical examinations, vocational training, E.S.F., accounting, administrative and fiscal matters;
- Purposes related to the regular participation in the projects co-financed by the E.S.F.;
- Educational and organizational purposes of the courses;
- Administrative and accounting purposes;
- To draw up periodic ministerial reports to record the expenditure related to the financing;
- To draw up the general cost budget;
- To draw up the ministerial form for the presentation of the accounts, the reports, the enclosures and all that is necessary and required by the supervisory authorities for the presentation of the accounts;
- Protection of rights in the event of judicial proceedings;
- The performance of all the operations that are strictly connected and necessary to the management of the relationship.

**PROCESSING MECHANISMS**

Your personal data shall be processed:

- Manually or by means of computerized tools;
- On paper, magnetic and digital media;
- By persons authorized to accomplish such tasks, identified under the law, and informed about the statutory obligations;
- By employing measures that guarantee data security and confidentiality.

Your data shall not be disseminated, but may be communicated, for practical purposes, to other entities, such as:

- Ministry of Labour and Social Security UCOFPL;
- European Commission;
- Supervisory Authorities with territorial jurisdiction (Provincial and Regional Labour Department, Employment Agency);
- Regions, Vocational Training Council;
- Isfol, National Support Structure;
- Provincial Health Authorities;
- Public and private entities working in the field of employment services

**DATA SUBJECT'S RIGHTS**

Furthermore, in compliance with the provisions of the law, You, as regards Your personal data, have the right, which may also be exercised through written proxy or letter of attorney granted to any natural person or association,:

- To be informed as to whether or not personal data processing concerning You exist;
- To obtain confirmation (at intervals of not less than ninety days, unless there are well-grounded reasons) as to whether or not personal data concerning You exist, regardless of their being already recorded, and communication, in intelligible form, of such data and of their source, and of the purposes and the logic applied to the processing;
- To obtain the erasure, anonymisation or blocking of the data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;
- To obtain updating, rectification or, where interested therein, integration of the data;
- To object, in whole or in part, on legitimate grounds, to the processing of personal data concerning You, even though they are relevant to purpose of the collection;
- To object, in whole or in part, to the processing of personal data concerning You, where it is carried out for the purpose of sending advertising material or direct selling or commercial information purposes or else for the performance of market or commercial communication surveys, and to be informed, before data are communicated or disseminated, that the exercise of this right is free of charge.

**DATA PROCESSORS**

Under Art. 13 of the Legislative Decree 196 of 30 June 2003, we inform You that the Data Processor is:

GIUSEPPE PACCHIONI

General Data Processor of the FONDAZIONE UNIVERSITA' DI MANTOVA

Providing data is necessary for the performance of obligations resulting from the relationship to which the data subject is a party, and, thus, where consent to data processing is not given, this may not allow the performance of the contract.

After reading this information notice, I give my consent to the processing of my personal data, and I declare I know that they are sensitive data as they allow the disclosure of racial and ethnic origin, religious, philosophical or other beliefs, political opinions, membership of parties, trade unions, associations or organisations of a religious, philosophical, political or trade-unionist character, as well as data disclosing health and sex life.